ASCC Assessment Panel

Approved Minutes

Friday, September 18, 2015 12:30pm-2:00pm

110 Denney Hall

ATTENDEES: Collier, Hawkins, Hogle, Jenkins, Krissek, Lin, Nini, Vaessin, West

Agenda:

1. Approval of 4-20-15 minutes
   * Krissek, Jenkins, unanimously approved
2. Intro & Recap 2014-2015
   * Assessment process flow chart shows three ways GE assessment is done. This chart will be part of the ASC Curriculum and Assessment manual.
   * GE Assessment summary reports provided for GE Education Abroad, Service Learning, Cultures and Ideas, and Visual and Performing Arts categories.
   * GE Education Abroad and GE Service Learning assessment reports will no longer be requested after every offering of the course. Those requirements were just to be done during the pilot phase with those being two new categories of the GE program as of semesters. Moving forward they will be treated like all GE courses.
3. GE Assessment report review process
   * Evaluation form will be used by each Panel member when reviewing the submitted assessment reports to focus on the most important parts of the report and to determine the level of feedback to send (high, medium, low).
     + In previous reports there was not always a direct evaluation of the GE expected learning outcomes.
   * Approximately 35 reports submitted to date to review this term.
     + Reports for course set S2, departmental reports, new GE courses, Service Learning, and Education Abroad have been submitted.
     + The reports will be distributed for review. For the first round of report reviews, each report will be reviewed by two Panel members.
   * Removing GE status
     + No course has been required to remove its GE status. A concern was taken to ASCC requesting removal of GE status from courses that repeatedly do not submit GE assessment reports.
   * Before the next Panel meeting, reports for course set S2 will be reviewed by Panel members and discussed at the next meeting further defining what qualifies as a high, medium, and low level report.
4. CS S3, departmental report requests, and meetings with representatives
   * List of categories, courses, and departments to request reports from were provided based on the Panel’s selection from Spring 2015.
   * CS S3 Mathematical and Logical Analysis
     + Based on high enrollments but may want to look one more time at the enrollment numbers and possibly consider Philosophy courses in this category that are popular.
   * Selection of courses to review is based on high enrollments. Other GE courses are not being reviewed but add up to a great experience for the GE program.
     + Good chance that meaningful GE assessment is not happening in lower enrollment courses.
       - Assessment Panels in the past have discussed this but would be good to revisit.
       - There are 1300+ GE courses making it difficult to review all of them.
       - Courses are no longer connected as a sequence other than foreign language.
       - Important to understand what the GE experience is for students but there is no way to find out what courses students take for which GE status.
   * When requesting GE assessment reports representatives from units are asked to attend a meeting to receive the report requirements and discuss GE assessment.
     + Previously these meetings were lead by the Assessment Panel Chairs only which created several additional meetings for the Chairs.
     + This year the meetings will divided up among Panel members so at each meeting there will be one Chair and one Panel member.